



HENDERSONS

School Entrance Specialists

**SCHOOL
ENTRANCE
PREPARATION**



**INDIVIDUAL
TUITION**



**ACADEMIC
ADVANCEMENT
PROGRAMS**

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www.hendersons.com.au

ABOUT US

Hendersons Educational Services specialises in exam preparation and assists students seeking to gain entry into Victoria's most reputable schools. We provide educational support through our unique, teacher developed workshops, in order to prepare students for independent school scholarships, Selective Entry High Schools, Select Entry Accelerated Learning (SEAL) programs and Higher Achiever programs.

Hendersons is a company founded, owned and operated by teachers, since 1993. Our experienced and trustworthy teachers are known for assisting students with the achievement of superior educational outcomes, resulting in a strong success rate. At Hendersons, we pride ourselves on our integrity and empathy in our business practices and our exemplary customer service.

Our teaching methodology is founded upon the premise that students retain more information when they are taught in focused sessions. The manner in which we teach, provides the foundation for strong learning outcomes and whilst our programs are specifically tailored towards preparing students to sit entrance exams, our programs also prepare students as lifelong learners.

Hendersons offers both online and face to face workshops. When the Government mandated restrictions come into place, Hendersons will automatically flip any face to face class to online. We provide as much notice to our customers as possible. You will be notified via email if your face to face class is 'flipped' to the online mode. If you have concerns regarding this process, please notify our administrative team as soon as possible via email, info@hendersons.com.au.

We provide students with printable versions of the workshop slides and bonus material allowing students to further revise and practice what they have been taught in the classroom. Slides are provided in face-to-face classes and via email for online classes. All bonus material is provided only via a protected electronic platform that does not allow material to be printed. Printing of the bonus material can be purchased at an additional fee. The true value of our workshops lies in the classroom experience where an experienced teacher guides students through the course work. Families wishing to simply purchase workshop manuals will find an abundance of hard copy material available on the internet. We pride our services on the value of the classroom experience.

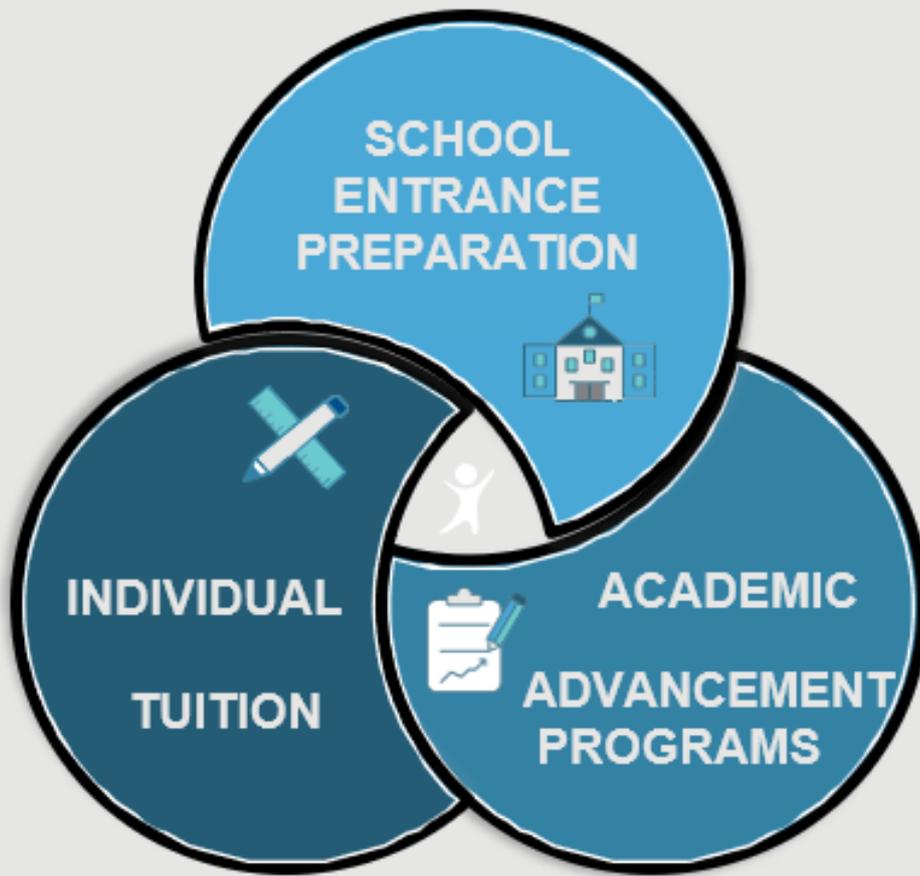
As an Educational Services Provider, our mission is to create an ethical and professional environment, in which each child can reach their academic potential.



HENDERSONS
School Entrance Specialists

For enquiries, please contact us on **(03) 9813 0277**
or send us an email at info@hendersons.com.au
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WHAT WE OFFER



OTHER SERVICES



Educational Assessments



Practice Exams



Interview Preparation



Portfolio & Application Help



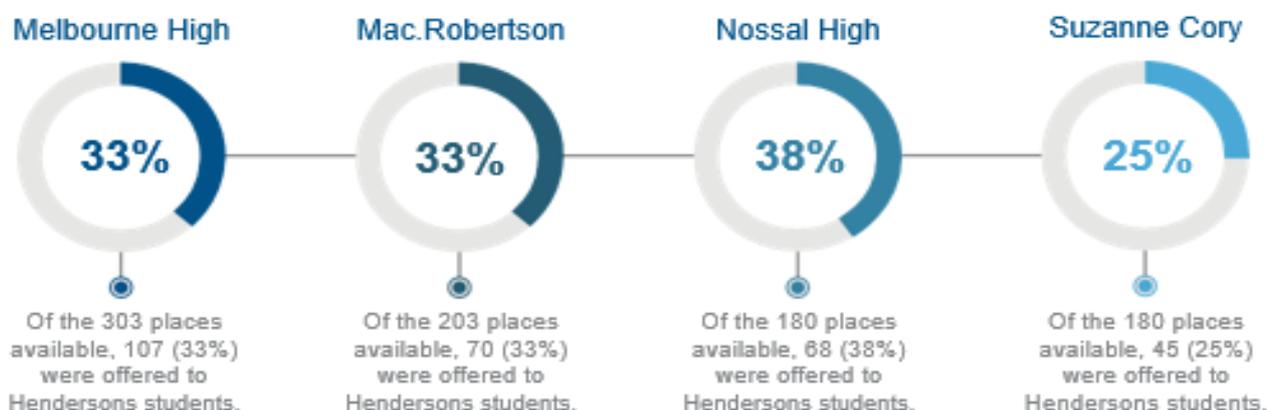
WHO CAN WE HELP?



Hendersons provide academic advancement programs, primarily in English and Mathematics. These programs are a great starting point, should your family be considering a scholarship or selective entry school for your child in later years. The families who enrol students in these improvement courses have three aims:

- to raise the skills of their child.
- to give the child some extension experience.
- to cover what has not been thoroughly learned and practised at school before attempting the scholarship preparation workshops.

Our school entrance preparation programs are set at a higher standard and may cover educational material not yet covered in the classroom. This is because the workshops within these programs have been developed to cover the content examinable in entrance exams for scholarship, selective entry high schools, accelerated learning programs and high achiever programs. These exams require a greater depth of knowledge and students are expected to perform at a very fast pace. The workshops assume a strong understanding of current (year-appropriate) classroom curriculum. In our experience, where a student is not already performing at a high standard, the advanced and fast-paced nature of our classes can, in fact, reduce a child's confidence, which is so vital for a positive educational journey.



Hendersons are very proud of the consistent results achieved by their students in the selective entry high school examination. The results in June 2017 were particularly outstanding. Of 460 students who completed Hendersons workshops and practice exams, **290 students were offered a place at their desired school (63%)**. These results are a testament to the high caliber of both our teachers and our programs.

WHO IS SUCCESSFUL?

It is very difficult to determine an individual's likelihood of success. By way of example, the Selective Entry High School and ACER results shown below are not necessarily indicative of scholarship or selective entry high school success, or failure. The student sitting for select entry (below, left), secured an offer of a place at Mac.Robertson Girls' High School and whilst the results are above average, they are not exceptional. On the other hand, the student who sat for the ACER exam (below, right), was not offered a place, even though they achieved very strong results in the examination. Whilst the Department of Education states that selective schools choose candidates based on aggregate score, the results below provide an example of the huge variance in selection standards from year to year.

Year 8 Selective Entry results

ABILITY TESTS

The Ability tests are designed to assess a student's ability to think, reason and solve problems, without necessarily relying on prior knowledge. Ability generally predicts how quickly a child will be able to learn and the level of complexity they can comfortably deal with. Please note that most students tend to perform better on either Verbal Reasoning or Numerical Reasoning.

Verbal Reasoning	Below Average	Low Average	Average	High Average	Above Average	Superior
This test assesses the ability to think and reason using words and language. Vocabulary, word relationships, coding, classification and deduction are assessed.	23% of population	17% of population	20% of population	17% of population	12% of population	11% of population
Numerical Reasoning	Below Average	Low Average	Average	High Average	Above Average	Superior
This test assesses the ability to think and reason using numbers. Series, matrices, arithmetical reasoning and deduction are assessed.	23% of population	17% of population	20% of population	17% of population	12% of population	11% of population

ACHIEVEMENT TESTS

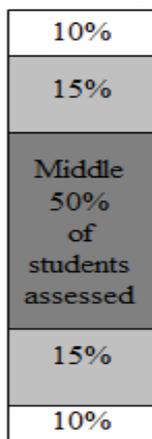
The Achievement tests are designed to measure actual achievement in some key academic areas. Achievement or performance scores are influenced by a student's ability, as well as the application and practice of knowledge that has been learned at school and through reinforcement at home.

Reading Comprehension	Below Average	Low Average	Average	High Average	Above Average	Superior
This test assesses the capacity to read and interpret meaning from written passages, as well as correct, complete and punctuate sentences.	23% of population	17% of population	20% of population	17% of population	12% of population	11% of population
Mathematics	Below Average	Low Average	Average	High Average	Above Average	Superior
This test assesses year-level appropriate mathematical knowledge. Numbers, measurement, space and data are assessed.	23% of population	17% of population	20% of population	17% of population	12% of population	11% of population
Persuasive Expression	Below Average	Low Average	Average	High Average	Above Average	Superior
This test assesses the ability to take a stance on an issue, providing a logical and cohesive argument in order to persuade an audience. Use of persuasive devices and language, punctuation, structure, paragraphing, grammar, spelling, vocabulary and sophistication of arguments are assessed.	23% of population	17% of population	20% of population	17% of population	12% of population	11% of population
Creative Expression	Below Average	Low Average	Average	High Average	Above Average	Superior
This test assesses the ability to convey ideas clearly in written form. Punctuation, construction, grammar, spelling and relevance to the task are assessed.	23% of population	17% of population	20% of population	17% of population	12% of population	11% of population

This student gained a place at Mac.Roberston in 2019

Year 6 ACER exam results

Percentages of students in each level of performance



Humanities



Mathematics



Written Expression



This YEAR 6 student did not gain an interview, or a scholarship.

VICTORIAN SCHOOL SYSTEM

The Victorian school system is comprised of government schools (also known as public schools) and private schools, a large portion of which are Catholic, with the rest being classified as independent.

Public schools can be divided into two categories: open entry and selective schools. Open entry schools must accept all students from their government-defined catchment areas, whereas selective schools admit students on the basis of certain selection criteria, usually academic.

	Public Schools	Private Schools	Selective Schools
Scholarships	✗	✓	✗
Accelerated Learning	✓	✗	✗
High Achiever Programs	✓	✗	✗
Selective Entry	✗	✓	✓

Public Schools

- Supervised by the Department of Education and Training (DET).
- Largely funded by State Government, with a smaller proportion being funded by the Federal Government.
- May be zoned or have a designated 'catchment area.' This dictates that students enrolled in the school must live within certain residential boundaries.
- Unable to refuse a student based on ethnicity and/or religion.
- Defined curriculum.
- 71% of all schools in Australia are government schools.

Private Schools

- Privately owned and operated.
- Funded by parents, federal and state government.
- School fees can vary but may cost up to \$40,000 a year.
- Fees do not always include extra activities such as excursions and school camps.
- Potentially demanding entry criteria such as exams and interviews.
- Allowed to choose students based on religion

Other factors to consider:

- Variety of facilities such as library, laboratory, and sporting
- Music and Art options
- Classroom quality and size of the school
- International Baccalaureate (IB)
- The child's particular interest and talents

SCHOOL ENTRANCE EXAMS

Who writes the exams for each school?

The majority of schools hire external companies to conduct their exams. There are several companies who write the entrance and scholarship exams for schools (there are a handful of schools who write their own papers, we). For details regarding who conducts each schools exam, examination dates and enrolment details, we encourage you to contact each school individually as they can change year on year.

The companies who tend to write the exams include:

- The Australian Council of Educational Research (ACER)
- Academic Assessment Services (AAS)
- Edutest™
- Department of Education and Training for the Selective Entry Schools

Entry Level & Examinations

The main entry intakes are at Years 5, 7 & 9. There are some exceptions to this, so please check with each individual school you are interested in. Success is determined primarily by student performance in a formal examination. Scholarship and entrance exams are designed to be more difficult than any test the student completes at school. The reason for this, is that the examination body must distribute the results from the students achieving the very highest scores, in order to identify the top performing students.

- The busiest period for scholarship exams is during February and March, for entry the following year. In recent years there has been a shift towards schools holding their exams earlier, in October and November (16 months prior to the year of entry).
- Examinations for entry into Victorian government schools at Year 7, are usually held in April or May, but this is subject to change.
- Examinations for entry into Melbourne High School, Mac.Robertson Girls' High School, Nossal High School and Suzanne Cory High School, are usually held in June.
- The John Monash Science School entrance exam for Year 9 Entry is usually held in June.

Some schools may also request an interview after the examination process has been completed. This gives the Principal a chance to meet with your child to explore their educational needs and interests. As part of the interview process, your child may be required to submit an application letter, or portfolio. Should you and your child find yourselves in this position, Hendersons provides a service that will assist you and your child with your preparation.

We must emphasise that it is the independent responsibility of each family to contact the school of their choice to confirm exam dates and lodge the relevant application forms



HENDERSONS SCHOOL ENTRANCE PROGRAMS

We offer exam preparation for a variety of scholarships exams, Higher achiever programs, Selective Entry High Schools and specialist schools.

SCHOLARSHIPS

Scholarship examinations for private schools have a different purpose from ordinary classroom tests. While a school exam aims to measure what has already been taught, scholarship exams aim to predict the future achievement of the child. The majority of scholarships offered will cover a portion of the annual school fee. It is rare for a child to receive an offer of 100% remission of school fees. Most private schools offer a 50% reduction in fees, whilst some offer 25% and possibly less than this. Additional fees usually apply for other incidentals, such as sport and information technology.

The Academy of Accredited SEAL Schools (TAASS)

In 2021, 26 Metropolitan 14 Regional Government secondary schools offered programs to gifted students. These schools offer engaging accelerated programs for their gifted students to enable groups of likeminded students to develop academically, socially and emotionally. The SEAL Academy follows Gagné's model for the definition of gifted and talented students.

Entrance is by competitive examination, interview, and a teacher reference. Students selected to partake in this accelerated program will complete all content from the Year 7-10 curriculum in three years, instead of four. Students may then opt to complete VCE in two, or three years.

HIGH ACHIEVER PROGRAMS

Many state secondary schools offer High Achiever Programs. These programs give advanced students the opportunity to engage with likeminded peers, and to extend their learning beyond the standard curriculum. Entrance to these programs is by competitive examination, interview and a teacher reference. Unlike TAAS Schools, students are not fast tracked.

SELECTIVE ENTRY SCHOOLS

(Year 9, 10 and 11 entrance)

The Department of Education and Training (DET) uses a centralised selection process to admit students to Melbourne High School, Mac.Robertson Girls' High School, Nossal High School and Suzanne Cory High School for year 9 entry. Each school has manages their own year 10 and 11 entry and students will need to apply directly to each school independently These four schools are known, collectively, as the Selective Entry High Schools.

Prior to the entrance examination, students are required to submit an application form, indicating their choice of the four selective entry schools, by order of preference. More details may be obtained from the Victorian Department of Education.

Students who sit the selective entrance examination are ranked according to their aggregate score, and places are offered accordingly.

- 85% of enrolments at Year 9 are selected from entrance examination results alone.
- 10% of places are allocated according to rank, score and equity considerations.
- 5% are selected through a 'Principal's discretionary selection category'. They are invited to attend an interview with the principal of the school, during which they may be asked to present a portfolio of achievements.

OTHER ACADEMIC SPECIALIST SCHOOLS

John Monash Science School (JMSS):

- Science, mathematics and associated technologies
- Year 10 -12
- Entrance examination held in June for Year 9 students seeking one of the 200 Year 10 places with limited availability in Year 11
- 3% rule applies for Year 10 Entry

Elizabeth Blackburn School of Sciences (EBSS)

- Hosted by the University High School
- Year 11 & 12
- Exam held in July for Year 10 students seeking one of the 100 Year 11 places

SCHOOL ENTRANCE PREPARATION PROGRAMS

Our programs are based on the format of papers found in the actual examinations your child will be sitting. We currently offer workshops both face to face and live online, via Zoom.

We have a strict maximum of up to eight students in each workshop both online and face to face. Parents are encouraged to attend the last 15 minutes of each class for teacher feedback. In the event that Covid restrictions restrict the maximum capacity of people within our classrooms, feedback may be held outside or via students who will be required to fill out a parent feedback form prior to leaving class. This form will contain all pertinent information to discuss with you immediately after completing the class.

If your child attends an online workshop, you will be emailed the presentation slides and a test/worksheet. You are encouraged to print the test or worksheet as the child will need to complete this during class. Printing of the slides is not required as the teacher will be sharing their screen, but is available should you choose to. Students attending a face-to-face workshop will have both presentation slides and test/worksheet printed for them.

Hendersons also provides students additional bonus material that they may wish to refer to for revision purposed prior to the real exam. This material is not core content and is not required to be completed during the workshops. Hendersons provides this material in a protected, non-printable format, via a digital rights management software called 'Digify'. Under no circumstances will you be emailed this material in soft copy. If you would like Hendersons to print this material for you, an administrative fee will be applied.

All face-to-face classes and practice exams are automatically converted to online if the Victorian Government directive instructs us to close our office. Please note that the directives do differ for different businesses, and this can differ for different tuition companies. It does take multiple days for the Department of Education and Training and The Department of Health and Human Services to confirm the restrictions applicable to Hendersons, but we do notify our customers as soon as we possibly can. We do appreciate our customers flexibility when dealing with these difficult lockdowns.

CHOOSING YOUR SCHOOL



01

DISCUSS

We advise parents to instigate a discussion with their child's teacher. This will allow you to gain an insight as to your child's suitability for both their preferred school and Hendersons Education programs.

SELECT

Choose a list of schools you are applying for and take note of their application deadline and examination date. Use the table below to keep track of details

02



03

ATTEND OPEN DAYS

Check each school's website for information about open days. Open days are a great way to get to know the school and to determine if the school environment is the right one for you and your child. Remember to ask questions and keep an eye out for features that are important to you and your child such as facilities and culture.

RESEARCH

Investigate who writes the entrance/scholarship examination for the school you would like your child to attend. This information, readily accessible on most school websites, will form the basis of your child's enrolment at Hendersons, and determine which classes he/she needs to attend.

04



05

APPLY FOR THE EXAM

Check the school's website for application details and ensure you submit your application for the exam before the deadline. Some schools may require additional documentation to be provided.

MAKE YOUR BOOKING

Choose your Hendersons program
Please refer to our recommended packages on pages 14 to 18 to determine what to book.

06



SCHOOL	OPEN DAY	EXAM DATE	EXAM TYPE

It is the independent responsibility of each family to find out which examining body is responsible for writing the entrance examination to your school of choice. This information is used to determine which of our workshops your child must attend to fully prepare for his/her scholarship or entrance examination.

SUBJECT OVERVIEWS

WRITING WORKSHOPS

Scholarship and entrance exams require students to write one or two writing pieces in order to assess a child's ability to express ideas in written form. Students are sometimes asked to write a creative piece to evaluate their creativity and imagination in addition to their ability to correctly construct a narrative ~~an~~ essay and use appropriate language, spelling, punctuation and grammar. Alternatively, or in addition to, students may be asked to write a persuasive; discussion opinionative; or argumentative essay. These essays are used to determine the student's ability to take a stance on an issue and defend or argue that stance or, present a point of view in a convincing manner. The structure and manner in which the student writes all of these essays does differ and hence a thorough understanding of each style is recommended.

The terminology that tends to be used by different examination bodies can differ from year to year, but tends to follow the following language:

- Year 4 and 5 - Creative or Opinion
- Year 6 - Creative or Opinion
- Year 8 & 9
- Scholarship exams - Creative
- Scholarship exams - Analytical
- SHS entrance exam - Creative
- SHS entrance exam - Persuasive

Hendersons creates different writing programs to address the requirements to ~~of~~-suit the year level and exam type with an emphasis on the specific skills required. for different examinations at each year level.

SCHOLARSHIP CREATIVE WRITING

Year 4 & 5 Creative Writing – 2 x 3.5 hour sessions
Year 6 Creative Writing – 2 x 3.5 hour sessions
Year 8 & 9 Scholarship Creative Writing – 2 x 3.5 hour sessions.

Our emphasis here is on the structure of a narrative essay, the use of expressive and figurative language to engage the reader's attention and the way to respond to an illustration or other prompts.

We help students overcome common issues experienced when writing a creative essay and provide guidance and suggested timings for different exam formats. Students will complete three essays during the course and receive valuable feedback on each essay to use for specific improvement.

SCHOLARSHIP ANALYTICAL WRITING / OPINION WRITING / WRITE TO INFORM

Year 4 & 5 Write to Inform – 2 x 3.5 hour sessions
Year 6 Opinion Writing – 2 x 3.5 hour sessions
Year 8 & 9 Scholarship Analytical Writing – 2 x 3.5 hour sessions

Our aim in these courses is to teach students the correct structure organisation of this type of essay, the use of appropriate effective language and the most effective way to express an opinion and substantiate a point of view. Students will learn to present logical, well-balanced arguments, including a rebuttal, where appropriate. Suggested timings will be provided for the different exam formats. Students will complete three essays during the course and receive valuable feedback to use for specific improvement.

SHS CREATIVE WRITING

Year 8/9 – 3 x 3.5 hour sessions

This course assists students to prepare for writing a 30-minute narrative essay. Students will examine different formats such as memoir, letter, blog, journal and short story and learn the expected style and structure of each the chosen format. There will be an emphasis on adding interest and detail to capture the readers' attention and provide a response text that includes a strong conclusion to leave the reader feeling satisfied.

Students will be given suggestions on how to best ~~to~~ use their planning time and guidance on responding appropriately to the given prompt. Five essays will be completed by students during the course and comprehensive feedback will be provided from the teacher for each essay.

SHS PERSUASIVE WRITING

Year 8/9 – 3 x 3.5 hour sessions

Students completing this course will be guided in writing a ~~3040~~-minute essay that responds accurately to the given prompt. A range of formats, such as an argumentative essay, speech, editorial and, letter to the editor, will be explored and students will be taught strategies to clearly express their opinions and, using evidence and language to persuade the reader. The structure of each ~~text~~ essay type will be outlined and students will be given recommendations for using planning time effectively to respond to the prompt. There will be an emphasis on using the appropriate style and structure to provide a thoroughly substantiated contention-, topic sentences in each paragraph and providing examples and explanations to link the idea to the topic. Students will examine persuasive devices and practise using these in their writing. Five essays will be completed by students during the course and comprehensive feedback will be provided from the teacher for each essay.

WRITING FOR SCIENCE

JMSS

Elizabeth Blackburn

Year 9 – 3 x 3.5 hour workshops

This course prepares students for the Writing for Science component of the JOHN MONASH SCIENCE SCHOOL (JMSS) and Elizabeth Blackburn entrance exam.

These workshops prepare students to be comfortable with analysing scientific data, writing reports and summarising information. The workshops encourage students to consider the different types of English language used in the context of science. Students are taught to write about science in a persuasive and analytical manner and to accurately inform an audience about a scientific concept. Your child will be guided through the process of organising and planning a report to inform or analyse an experiment. Examples of each type of essay will be included to guide teaching and learning. All students complete three essays during the course, that are marked by the teacher to provide specific areas for improvement and development.

SCIENCE REASONING

1 x 3.5 hour session

JMSS

Elizabeth Blackburn

This course prepares students for the Reading component of the JOHN MONASH SCIENCE SCHOOL (JMSS) and Elizabeth Blackburn entrance exam.

This half day workshop explores questions relating to the communication styles unique to the discipline of Science. Hendersons ensures your child is prepared to interpret scientific graphs and tables specifically relevant to the style contained within the entrance exam. The half day workshop is broken into digestible units, including: graphs, drawing conclusions, grids, equality, time zones, cross sections, contour lines, estimation, mechanics and scale. Each unit contains techniques to help understand the type of question being asked and practice questions to develop the speed necessary to complete the exam paper within the time limit.

READING COMPREHENSION

Year 4/5 – 1 x 3.5 hour workshop

Year 6 – 2 half day workshop (3.5 hours each)

Year 8/9 – 2 half day workshop (3.5 hours each)

The Reading Comprehension component of an exam can sometimes be slightly different depending on which company is writing the exam, but it is always a multiple choice paper designed to assess your child's ability to think critically and make judgements based on the information provided. For example, SHS tend to access prose, poetry, spelling, punctuation and grammar questions. ACER, on the other hand, call the exam 'Humanities – Comprehension and Interpretation' and often will use visual material such as maps or cartoons as well as text. The material may be drawn from subject areas such as English, Art, History, Geography and Social Studies. No previous knowledge is required, it is up to the student to determine or infer the answer from whatever information is provided.

Our reading workshops aims to teach students the skills of inferential reading, including finding evidence within the information provided and making a logical conclusion. This is taught using a variety of genres including prose, poetry, and plays. The workshop also teaches the students how to interpret cartoons, maps, diagrams, charts, tables and illustrations.

Figurative language such as idioms and proverbs are examined and there are sections on spelling, grammar and punctuation as well, which are all essential literacy skills and also often assessed in the real exams.

Our workshops include an assessment and feedback to parents at the end of each day.

VERBAL REASONING

Year 4/5 & Year 6 – 1 x 3.5 hour session

Year 8/9 – 2 half day workshops (3.5 hours each).

Verbal reasoning papers assess a child's ability to reason using words and language. Verbal Reasoning tests reveal how well a student can analyse written information. They are designed to assess your ability to understand what you have read, think constructively and reach accurate conclusions. These tests measure your child's ability to solve problems without prior knowledge. Ability tests generally predicts how quickly a child will be able to learn and the level of complexity they can deal with.

To understand the reasoning, a student must first understand the word, as such, the Hendersons verbal Reasoning workshop firstly develop a student's vocabulary and how to understand language prior to the tips and techniques required to accurately and quickly answer the questions. To understand the reasoning, a student must first understand the word, as such, the Hendersons Verbal Reasoning workshop firstly develop a student's vocabulary and how to understand language prior to the tips and techniques required to accurately and quickly answer the questions.

The workshop aims to develop the skills required to identify relevant language techniques and relationships, and to teach students to solve problems using words and language. These exam papers require knowledge of verbal analogies, syllogisms, synonyms, antonyms, codes, translations and logical reasoning and the paper tends to involve: problem solving around words; thinking about text; following written instructions and deciphering a solution; understanding letter sequences; and decoding letter and number based codes.

NUMERICAL REASONING

Year 4/5 – 1 x 3.5 hour workshop

Year 6 – 1 x 3.5 hour workshop

Year 8/9 – 2 half day workshop (3.5 hours each)

Numerical reasoning assesses a child's ability to handle and interpret numerical data. This data is represented in the form of series, matrices, arithmetical reasoning or deduction. They are favoured by testing authorities because they are objective tests. That is, the corrector does not need to make a judgement about the answer as they are multiple choice questions. These tests measure your child's ability to solve problems without prior knowledge. Ability generally predicts how quickly a child will be able to learn and the level of complexity they can deal with.

The focus of the Hendersons workshop is to explore the skills needed to ascertain relationships and solve problems using numbers. These tests include missing numbers, worded problems, sequences and logical reasoning. Students will develop their understandings about the ways patterns are used in a logical progression, leading to improved numerical solution finding. This workshop helps students bridge the gap of abstract problem solving by returning to concrete methods, when called upon, by difficult questions. Students will be taught skills and techniques that will assist them in answering questions accurately under the time pressures of an exam.

ABSTRACT REASONING

Year 4 to 9 – 1 x 3.5 hour session

Please note that abstract reasoning is often assessed as part of a general abilities test. General ability tests are designed to test a child's ability to think without prior leaning and usually involves the use of verbal, mathematical, figural and spatial concepts. Abstract reasoning focuses on the non-verbal component of that test.

An abstract reasoning test measures a student's ability to reason logically or quickly reason with information to solve new, unfamiliar problems, independent of any prior knowledge. Students are often asked to find a pattern or rules and apply this to the question in order to find a solution. The questions often rely on shapes, numbers, diagrams, or pictures and are usually asked as multiple choice questions.

Schools assess a student's abstract reasoning skill as an indicator of natural capability instead of ability to learn. A student's strength in this area is believed to be associated with a child's academic outcomes, so in a sense they are trying to predict your child's future potential.

The Hendersons half-day workshop teaches techniques on the best way to approach these questions. Students will learn and practice strategies to quickly find patterns within the question, eliminate incorrect choices and pinpoint the right answer. We teach tips and techniques that will allow students to quickly and accurately work through these questions under exam environment. - cations, sequences, analogies and positions.

MATHEMATICS

Year 4 & Year 5 – 2 x 3.5 hour sessions

Year 6 – 4 x 3.5 hour sessions

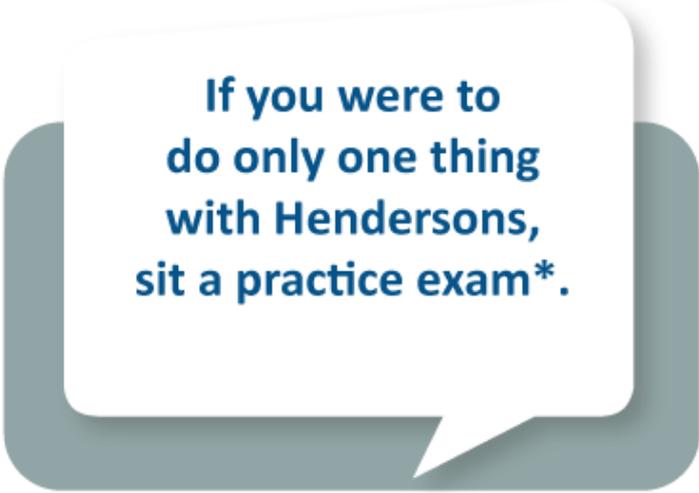
Year 8 & Year 9 – 4 x 4 hour sessions

Mathematics exams are designed to assess a child's mathematical capabilities as opposed to assessing where they are currently at in relation to the curriculum. As such students can be asked questions that they have not yet learnt in school and in some instance would not until the following year or even the year above.

Our maths workshops focus on problem solving skills and exam techniques and we focus on subject areas that have been most often tested in previous years. This sometimes means we can cover a topic normally taught to year 10 students when your child may only be in year 8. In order to do, the Maths workshops do assume strong prior knowledge in classroom maths. Our workshops are NOT intended to provide teach what is taught in the classroom.

There are two stages in solving any problem. Analysis – What is this problem really about? What data does the question have which may help solve it?

Strategies – The skills that will help to solve the problem.



**If you were to
do only one thing
with Hendersons,
sit a practice exam*.**

PRACTICE EXAMS

These are fundamental to our program. Every practice exam comes with a complete performance analysis (in a group), with detailed explanations for every answer. We provide you with the most authentic testing experience outside of the actual exam as students adhere to strict exam conditions.

If face to face practice exams are permissible according to Victorian Government Covid Guidelines, students will receive all results within 15 minutes of the conclusion of the exam with written explanations. Following comprehensive group analysis, individual consultations with correctors are available to further discuss feedback for written essays that are corrected on site with personalised comments. If a face-to-face practice exam is cancelled due to Government Guidelines restricting our ability to open our premises, or hold a large enough number of students, your booking will automatically be converted to an online exam. Due to fluctuating Covid restrictions, many schools are now conducting their entrance exams online. Hendersons offers online options at all times. In this instance, all results are received at the completion of the online exam with the exception of the written task which will be sent via email by 9am Wednesday morning following the exam. All comparative data is also provided at this time.

We strongly recommend booking at least one practice exam for students to become familiar with the expectations and time management required. Please refer to our recommended packages for the number of practice exams available for your specific test.

**Every Practice
exam helps!**



ACADEMIC ADVANCEMENT PROGRAMS

These small, group-based workshops are designed to enhance and improve upon each student's existing Maths and English ability. These courses are NOT focused on exam preparation.

The advancement programs have three aims:

- To raise the skills of the child.
- To provide academic extension.
- To cover what has not been thoroughly learned and practised at school, before attempting the scholarship preparation workshops.

SNAPSHOTS AND WRITING BEYOND PRIMARY SCHOOL PROGRAMS

Each program consists of six sessions (2hrs 15mins per session).

The aim of these English programs is to improve the general writing and reading skills of students so that they may use these skills in their everyday work.

During the course, the student will cover the following components:

- Writing skills.
- Reading comprehension.
- Vocabulary enrichment and word usage.
- Grammar, punctuation and parts of speech.
- An overall theme for each session which will enhance general knowledge.
- 11 essays are written over the six sessions and individually corrected and marked by a teacher.
- Snapshots focuses on creative writing techniques.
- Writing beyond primary school spends four sessions focusing on creative writing and two sessions on informative/persuasive writing.
- A written report after the last session will focus on what progress has been made and suggest areas for improvement.
-

INTRODUCTION TO PROBLEM SOLVING

Each program consists of four sessions (2hrs 15mins per session).

Our Maths programs examine the mystery of the "written problem" and teach appropriate mathematical techniques. Students must have maths skills at a level appropriate to their year level to gain from these workshops. All skills in each program are introduced in small incremental steps. This step by step approach is enhanced by clear explanations from the teacher. In this way many operations or concepts that have seemed mysterious in the past become clearer to the student.

INDIVIDUAL TUITION

Hendersons Educational Services provides online individual tuition for students in Years 3 to 12, who are seeking support or extension in Maths and/or English. These sessions are provided one-on-one, with an appropriately experienced teacher, confident in teaching the skills required for that year level and subject. Our tuition is tailored to your child's individual needs. We can assist your child with their current school work, provide academic extension and enrichment, or focus on problem areas.

Availability of teachers is limited, and we allocate places based on those who are first to secure a time and date. Tuition is held between 4:15pm and 8:15pm Monday to Thursday and each class is one hour in duration. Private tuition can only be purchased as a single term package, ranging from 7 to 9 weeks in duration. Prices will vary depending on the length of the tuition term, with current prices available on our website.

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OTHER SERVICES

INTERVIEW PREPARATION

Hendersons can assist your child by conducting a one-and-a-half-hour mock interview, prior to their real interview. The purpose of this mock interview is to familiarise your child with the pressure of an interview situation. It will assist your child in knowing how to respond to common questions with confidence and eloquence. If required, we can also assist your child to compile all academic and personal achievements into a portfolio that may be presented to the school or principal on the day of the interview.

Once you have received an interview or submission date from the school, please call our office on 9813 0277 during business hours or email us via info@hendersons.com.au. Please note, appointments are subject to availability and schools may only provide you with a few days notice prior to the interview. Payment is required at the time of booking.

APPLICATION/ PORTFOLIO ASSISTANCE

Hendersons provides a service that will enhance your child's entrance application and ensure that all their brilliant achievements have been communicated to the school in a clear and comprehensible format. These appointments are coordinated by some of our most experienced senior teachers, who will meet with you to discuss and review an existing application letter.

ESSAY CORRECTION SERVICE

For students who have completed one or more of our writing workshops, additional essay topics are available to purchase and complete at home. Hendersons advises parents to supervise the completion of these essays, and to impose strict time constraints that replicate those imposed in a real exam situation.

REVISION SESSIONS

Hendersons also offers Revision Session for some programs that are over 6 months in duration. This is a great way to refresh your child on skills and practices that they learnt at the start of their program.

INFORMATION SESSIONS

Our FREE information sessions are held across a 90-minute period and seek to provide answers to questions about Hendersons various educational programs and workshops. We also cover the Victorian education system, and all special entry requirements. If your child is in Year 5 (or above), we recommend you bring them along to the session. Bookings are essential and can be made online via our website



HOW TO BOOK

Hendersons offers customers 3 types of packages for each entrance exam type per year: a Basic Program; Popular Program; and Premium Program. Pricing and inclusions are available on our website. Please select the appropriate year level and the exam type depending on who is writing the exam. We encourage you to check with the school directly who is writing the exam as this can change year on year. Hendersons is not affiliated with the schools and can only advise you on who wrote the papers the previous year.

Once you have determined the Program you wish to book, you can book in multiple ways. Firstly, you can make an appointment with our Education Consultant who can talk you through the appropriate program for our child and assist you with choosing dates and complete the booking on your behalf. We also provide a downloadable booking form with dates and programs. You can download, complete and submit via email, or alternatively, print, complete the booking by hand and then take a photo or scan your hard copy. This will then need to be emailed to Hendersons. Finally, you can choose to click the 'Book Now' button on our website and choose all Program dates yourselves. Please note, that if you choose a Program, that this option will not automatically allocate the Program discount price and will not allow for payment to be made by instalments. If you choose this option, we suggest you choose 'Pay later' and then contact our office on 9813 0277 at your convenience to make payment over the phone. Once your booking is complete, you will receive a schedule, invoice and full terms and conditions via your nominated email.

WHEN SHOULD I BOOK?

Work backwards from your school's examination date. We recommend you start your workshops 6 months prior to your actual exam date, with the exception of students sitting for the Selective Entry High School exam, who we recommend commence their workshops in October of Year 7, spreading their learning out over several months. Practice exams should be completed after you have finished all relevant workshops.

We have four practice exams available for the Selective Entry High School exam. It is our recommendation that students sit all four, or at a minimum, two practice exams, so that they cover both of the writing styles tested during the real exam, persuasive and creative. Hendersons recommend spacing out your practice exams, booking one each month, commencing in February or March, in preparation for the real exam in June. This allows each student the opportunity to reflect on the feedback received by Hendersons staff and to continue to practise with the extra materials provided within Hendersons workshops. It also allows students the time to book further workshops, should they not have completed a full package with us previously.

Students sitting for the John Monash Science School exam are advised to start their exam preparation workshops in February of Year 9. We have one practice exam for JMSS entry and students can sit this in May or June, with the actual exam taking place in June.

BOOKING GUIDELINES:

- Ensure you select workshops applicable for your child's year level and the examination format your child is sitting. If you are unsure of what to select, please contact our administrative team to discuss our recommendations.
- We do not allow students to sit more than one class a day and recommend that students only complete one program at a time, with all practice exams to be completed at the very end of the program.
- You need only attend each workshop once. Please note, we will not allow a child to repeat a workshop.
- Registration requires a copy of your child's medical action plan/s, where applicable. Your child must bring along their medication to every session or they will not be allowed to attend.

- You must be able to attend all dates within a multi-day workshop. No refund will apply should you fail to attend one day of a multi-day workshop.
- Year 4 and 5 students must attend a workshop before attending a practice exam.
- Registration requires a copy of your child's medical action plan/s, where applicable. Your child must bring along their medication to every session or they will not be allowed to attend.

PAYMENT METHODS

The preferred method of payment is via Credit card and bank transfer.

CHANGES AND/OR CANCELLATIONS

Please see our terms and conditions for our cancellation policy. We require all changes and cancellations to be submitted in writing, via email, no later than 14 days prior to the commencement of each workshop. Late cancellation fees will apply.

Please note if you book a Program, you will not receive a discount on any individual item within that Program should you not attend for any reason.

Hendersons do not supply or sell our materials under any circumstances. Students who are absent from a session will not receive the material.

PARENTAL CHECK LIST BEFORE ENTERING A CHILD FOR A COMPETITIVE EXAM.

Have I thought through and defined what type of education I want for my child?

Have I considered all schools, both private and public, available and/or suitable for my child?

PLEASE CONSIDER:

- Do I want co-education or single sex schooling?
- Is religion an important consideration?
- What is my attitude to compulsory co-curricular activities? (e.g., cadets, Saturday morning sport, attendance at school camps).
- What is my attitude to compulsory school uniforms and dress codes? (e.g., regulation on the length of hair, wearing earrings).
- Is the social composition of the school important?
- What travelling will be involved? How will this influence the social life and study time of the child and the family?
- Will the school still be suitable if the scholarship is only a partial one?
- What happens if my child is given multiple scholarships, or a scholarship earlier in the year, but our preference is for SHS entry, which is not announced until August? Will I pay the deposit and forfeit it later?
- Am I prepared to pay back the scholarship fees should my child leave the school earlier than expected?

ENTERING FOR SCHOLARSHIPS

- How many scholarships/schools will we apply for?
- Will I enter my child for a scholarship for a school in which I am not interested, merely for the examination practice?

PRESSURE

- How much pressure (both direct and indirect) is being placed on my child?
- Is my child prepared for the six years of academic expectation which stems from winning a scholarship?

YEAR LEVEL

- At what year am I prepared to enter my child for a scholarship?

TESTIMONIALS



"Hendersons has been a great help towards achieving scholarship offers at multiple prestigious private schools in Melbourne. The combination of good content, great teachers and practice exams provides a strong foundation for the examinations. For me, the practice exams especially helped provide a good understanding of the exam structure before the actual exam. The staff at Hendersons are really approachable, helpful and always ready to help resolve any queries. They go above and beyond to ensure that a student is as ready as can be for the exams. I thank Hendersons for the support provided."

-Year 8 Hendersons student 2019

"...how pleased we are that our son participated in the workshop and trial exams at Hendersons in preparation for the entrance examinations for the prospective schools. We feel that this programme was very helpful, especially given that some of the subject matter had not actually been covered at his school. Our son felt he did particularly well in the exams as a direct result of his experiences at Hendersons. We are pleased to relate he was very successful in the actual examinations".

-Parent of Year 6 student 2019



TERMS AND CONDITIONS

STANDARD TERMS AND CONDITIONS FOR SUPPLY OF SERVICE

1. INTERPRETATION

In these Terms:

- 1.1. "Hendersons" means Hendersons Educational Services Pty Ltd - ABN 914 0140 0914 639.
- 1.2. "Customer" means the purchaser of Services from Hendersons.
- 1.3. "Order" means a selection of Services including, not limited to Programs and Packages.
- 1.4. "Program" means a pre-determined selection of service/s provided at a fixed price.
- 1.5. "Student" means the person receiving the Services purchased and paid for by the Customer.
- 1.6. "Services" means all Services provided by Hendersons to the Customer including but not limited to Program/s, packages, Workshops, practice exams, portfolio assistance, interview preparation, tuition, and essay correction services.
- 1.7. "Terms" means these Terms and Conditions of Sale.
- 1.8. "Workshop" means a Hendersons Workshop – a full Workshop whether that be a single day or multi-day Workshop. NB: Each practice exam provided by Hendersons is an individual Workshop for the purpose of these Terms.
- 1.9. "Session" is an individual day of a multi-day Workshop.

2. APPLICATION

- 2.1. No amendment, alteration, waiver or cancellation of any of these Terms is binding on Hendersons unless confirmed by Hendersons in writing.
- 2.2. The Customer acknowledges that no employee or agent of Hendersons has any right to make any representation, warranty or promise in relation to the Services or the Sale of the Services, other than as contained in these Terms.
- 2.3. These Terms and Conditions of Sale supersede and take precedence over any prior Terms and Conditions of Sale of Hendersons, or anything to the contrary contained in any current or former Hendersons document, publication, website etc; or any other advice or general understanding in respect to the Hendersons Terms and Conditions of Sale.

3. PRICES, BILLING AND PAYMENT

- 3.1. Prices are determined at the time of booking your schedule and are subject to change without notice. Once the Service has been paid for, the price shall remain fixed for the Customer and under no circumstances shall Hendersons refund the difference should the price of that service decrease.
- 3.2. Hendersons Services must be booked online via the Hendersons Website, or via our Customer service team on (03) 9813 021414 or Info@hendersons.com.au.
- 3.3. On Completion of the Order, a Tax Invoice and Booking Schedule will be emailed to the Customer. The Tax Invoice will detail the total value of your Order. The Booking Schedule will detail the Individual items within your Order, the scheduled date, time, venue (including online Services) and total payment due.
- 3.4. Invoices are payable within 14 calendar days of Receipt of Invoice. All Services will remain unconfirmed until payment is made and as such can be cancelled without notice.
- 3.5. Program/s will not be subject to any further discounts.

4. CANCELLATION POLICY

- 4.1. If a Customer cancels a Service with less than 14 calendar days' notice, a \$50 administrative fee will be applied. If the service is a multi-day service, then a \$50 administrative fee will be applied to each of those days. No refund is applicable; however, the customer is offered the opportunity to reschedule, and the credit will be held in your account until the end of that financial year at which point the credit will be lost.
- 4.2. Programs must be purchased as one entire unit. Any cancellation of individual Services within a Program will not be refunded. If you change a date of any individual service within a Program, 14 days' notice must

be provided, or a \$50 administrative fee will be charged. If the service is a multi-day service, then \$50 will apply to each of those days.

- 4.3. Requests for cancellation of Services Ordered from Hendersons by the Customer must be made by email: info@hendersons.com.au. To receive a refund more than 14 calendar days' notice must be provided.
- 4.4. No refund will apply to any Session already completed.
- 4.5. No refund will be provided under any circumstances if soft or hard copy materials have already been supplied to the Customer for that service.
- 4.6. Management reserves the right to refund where extenuating circumstances apply. If a medical certificate is requested, it must be completed by a relevant, qualified, and independent Medical Practitioner.
- 4.7. Hendersons reserves the right to change the location, time or teacher of a Session.
- 4.8. Make up sessions are not offered.
- 4.9. Hendersons reserves the right to cancel or re-schedule any Service where there are insufficient Bookings or for any other reasons at the discretion of Hendersons.
- 4.10. If Face to Face Services are not permitted due to Victorian Government Directive alternative arrangements will be investigated and offered as deemed appropriate. Customers will be notified prior to the commencement of class.

5. INDIVIDUAL TUITION

- 5.1. Individual Tuition is available as a full-term package. The term begins the second week of Victorian School Term and completes one week prior. A maximum of **ONE** makeup Session is available if a Session is missed. Prices will vary in accordance with the length of the School Term. Details are available by contacting our tuition team: tuition@hendersons.com.au.
- 5.2. Each tuition Session runs for a set duration of 1 hour as per your schedule. Hendersons accepts no responsibility for any Session starting late and will not extend the Session under any circumstances.
- 5.3. No settlement discount applies to Individual Tuition.
- 5.4. Cancellation of Individual Tuition may be made by a Customer no later than seven calendar (14) days prior to the first Session of a tuition Package for a full refund. Cancellations of the Package or Individual Sessions after that date, will not be accepted and no refunds will apply.
- 5.5. Cancellation of any individual Session will not receive a refund regardless of notice provided. Tuition is a Term package.
- 5.6. Hendersons Tutors are only available to discuss the Student's needs or progress within the 1 hour allocated tuition Session. This generally takes place within the first or last few minutes of a Session.
- 5.7. As a courtesy to the Students' Tutors, Hendersons requests the Customer to advise Hendersons Staff prior to a scheduled Tuition Session if the Student will not be attending that Session via email and phone.
- 5.8. All other Terms of sale also apply.

6. PROGRAMS AND PACKAGES

- 6.1. All Programs are purchased as a single item, no refund will be provided should any singular item within that service be cancelled or if a Student fails to attend.
- 6.2. All other Terms of sale apply.

7. STUDENTS WITH A MEDICAL CONDITION OR INFECTIOUS DISEASE

- 7.1. Hendersons requests Customers refrain from sending their child to a Session when they are too unwell to learn. The teacher of an individual Session has the right to refuse to teach a child, whom they believe is too unwell to proceed. In such circumstances, the parent will be called and will be required to collect their child immediately. For online Sessions, the parent will be called, and a recommendation given that their child discontinue and re-enrol at a later date. No refunds will apply. See item 4.5 for cancellation where a medical certificate has been provided.
- 7.2. Any Customer booking a Hendersons Service for a Student that has a medical condition, or allergy that requires medication, or possible medical intervention, must declare this in writing to Hendersons at the time of the Booking and provide an Action Plan completed by a Medical Practitioner prior to the commencement of any service.
- 7.3. Medications such as an asthma pump and epipen must accompany the Student and be sighted by Hendersons Staff on every occasion that the Student enters Hendersons premises.

7.4. Failure to comply with this requirement will result in the Student not being permitted to attend the Session and the Customer will be required to remove the Student from Hendersons premises. No refunds will apply in these circumstances.

8. CUSTOMER OBLIGATIONS

To enable Hendersons to perform their obligations, the Customer and Student must:

- 8.1. Provide Hendersons with any information reasonably required, especially related to a Student's Medical condition.
- 8.2. Keep Hendersons notified of their correct name, postal address, email address and phone number. Multiple contact information is preferred in case of emergency.
- 8.3. In the event that the Student is unable to attend the Session due to unforeseen technical difficulties, please inform Hendersons within 15 minutes from the commencement of the Session. Failure to notify via email will be considered non-attendance and NO refund or reschedule will be available.
- 8.4. Should a Teacher have technical difficulty resulting in a Session starting late, Students must notify Hendersons via email or phone if the delay is longer than 15 minutes and no longer wish to wait for the class to commence. No makeup class or refund will be provided in this instance.
- 8.5. Comply with all statutory requirements – particularly in regards to data protection and confidentiality.
- 8.6. Comply with Hendersons Code of Conduct, which includes, but not limited to the following:
 - Unruly behaviour and/or Class disruption by a Student will not be tolerated under any circumstances. Where a Student breaches the Code of Conduct, the staff member in charge will take action as appropriate. If the matter is deemed serious in nature, it will be escalated to Management and the parent will be contacted and class continuation will be reviewed. In these cases, no refund will be issued to the Customer.
 - Unacceptable conduct or behaviour by a Customer or Student includes, but is not limited to:
 - touching, handling, pushing Students, teachers or administrative staff;
 - physically or sexually engaging with Students, children or others in a manner which is not appropriate and may endanger the health, safety and wellbeing of that person;
 - any form of physical or verbal violence including fighting, assault or threats of violence;
 - any form of cyber bullying or cyber abuse;
 - any form of threatening language, gestures or conduct;
 - language or conduct which is likely to offend, harass, bully or unfairly discriminate against any employee, contractor, volunteer or other;
 - theft, fraud or misuse of Hendersons' resources; and
 - the use of inappropriate or profane words or gestures and images.
 - Customers or Students who breach the Code of Conduct will be contacted by the Management team either via letter (delivered via email), or telephone. Appropriate action may include the immediate cancellation of all service with NO REFUND applied. They may also be banned from re-enrolling any Student in Hendersons Programs in the future and prohibited from entering Hendersons premises and contacting Hendersons staff via any and all means of communication. The seriousness of the breach and the appropriate action is at the absolute discretion of the Executive Management Team.

9. SUPPLIER OBLIGATIONS

- 9.1. Hendersons shall perform the Services with reasonable skill and care and to a reasonable standard.
- 9.2. Hendersons is under no obligation to provide Customers or Students with hard copy materials.
- 9.3. Any materials provided to a Customer via a Document Security Service is only valid until the completion of the Financial Year in which the associated Services were offered.
- 9.4. If your child attends an online Workshop, you will be emailed the presentation slides and a test/worksheet. You are encouraged to print the test or worksheet as the child will need to complete this during class. Printing of the slides is not required as the teacher will be sharing their screen but it is available should you choose to. Students attending a face-to-face Workshop will have both presentation slides and test/worksheet printed for them.

- 9.5. Hendersons also provides Students additional bonus material that they may wish to refer to for revision purposes prior to the real exam. This material is not core content and is not required to be completed during the Workshops. Hendersons provides this material in a protected, non-printable format, via a digital rights management software called 'Digify'. Under no circumstances will you be emailed this material in soft copy. A printed copy can be provided for and additional fee .

10. CONTRACT

The Terms of the Contract are wholly contained in these Terms and any other writing signed by both parties.

11. COPYRIGHT

All Hendersons materials are protected by the Copyright Laws of Australia. All rights are reserved. No material may be reproduced, photocopied or used by any person other than the original Student.

12. FORCE MAJEURE

Hendersons will not be liable for any breach of Contract due to any matter or thing beyond the control of Hendersons (including but not limited to transport stoppages, transport breakdown, fire, flood, earthquake, acts of God, strikes, lock-outs, work stoppages, pandemic or major health event, wars, riots or civil commotion, intervention or public authority, explosion or accident).

13. WAIVER OF BREACH

No failure by Hendersons to insist on strict performance of any of these Terms is a waiver of any right or remedy which Hendersons may have and is not a waiver of any subsequent breach or default by the Customer.

14. NO ASSIGNMENT

Neither the Contract, nor any rights under the Contract may be assigned by the Customer without the prior written consent of Hendersons, which is at Hendersons absolute discretion.

15. SEVERABILITY

If any provision contained in these Terms and Conditions is held by a Court to be unlawful, invalid or unenforceable, the validity and enforceability of the remaining provisions are not affected.

16. GOVERNING LAW

These Terms and the Contract shall be governed by the Law of Victoria and the parties submit to the Courts of Victoria in respect of any dispute arising.

17. LIMITATION OF LIABILITY

- 17.1. Hendersons shall not be liable for any direct loss or damage suffered by the Customer howsoever caused, as a result of negligence.
- 17.2. Hendersons shall not be liable under any circumstances to the Customer or Student or any third party for any indirect or consequential loss of profit or other economic loss suffered by the Customer or Student howsoever caused, as a result of any negligence, breach of contract, misrepresentation or otherwise.
- 17.3. Hendersons makes no promises for the success of any Student's ability to gain entry into a chosen school.

Registered Business: Hendersons Educational Services Pty Ltd. A.B.N. 96 0140 0914 639.

Terms of sale last updated 1st July 2021.



HENDERSONS

School Entrance Specialists

Hendersons Educational Services Pty. Ltd.

A.B.N. 96 070 097 639

Phone: 03 9813 0277

Email: info@hendersons.com.au

Website: www.hendersons.com.au

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